

Board Expectations

Performance Expectations of you, the individual as a board member

Overview - Each board member of ISSA Middle TN affirms the expectations outlined here and strives to perform accordingly. We treat all board members the same when it comes to these expectations. By accepting a board nomination or appointment, the individual confirms that this board service is one of their top volunteer commitments.

Specific performance expectations are:

1. Maintain membership in and stay informed about ISSA International and ISSA Middle TN, its issues, and its connection to the community through active participation and conscientious connection outside the chapter. ISSA Middle TN must be selected as the primary chapter.
2. Believe in and be an active advocate and ambassador for the values, mission and vision of ISSA International and ISSA Middle TN.
3. Do not commit any act or do anything which might reasonably be considered: (i) to be immoral, deceptive, scandalous or obscene; or (ii) to injure, tarnish, damage or otherwise negatively affect the reputation and goodwill associated with ISSA of Middle TN.
4. Act in a way that contributes to the effective operation of the board – and work with fellow Board members and staff to assure that the board functions well. This includes – but is not necessarily limited to the following:
5. Focus on the good of the chapter, independent of personal agenda, self-interest, or the influence of others.
6. Maintain confidentiality of committee and board work unless authorized otherwise.
7. Support Board decisions once these are made.
8. Participate in appraisal of own performance and the performance of the board and its committees.
9. Support ISSA Middle TN policies and procedures for conducting business.
10. Regularly attend in-person board meetings (8-10 per year), virtual or in-person committee meetings (InfoSec Conference committee meets 10-12 times per year), and chapter functions (10 monthly chapter meetings, 2 member-only functions, Infosec Nashville conference). Prepare for these meetings by reviewing materials and bringing the materials to meetings.

11. Understand the estimated time commitment to be approximately 120 hours annually but the actual number will vary slightly by Board role.
 12. As appropriate, use personal and professional contacts and expertise to benefit ISSA Middle TN, without compromising ethics or trespassing on relationships.
 13. Be willing and able to serve as a committee (InfoSec Conference, Outreach, etc.) or task force chair or member. Be a prepared and active participant.
 14. Inform the Board of Directors of ISSA Middle TN of any potential conflicts of interest, whether real or perceived, and abide by the decision of the board related to the situation.
 15. Agree to step down from the board position if unable to fulfill these expectations.
- **All board meetings are IN PERSON and are the first Friday of every month (unless there is a holiday) in Brentwood (or surrounding area) which typically requires 30 minutes of travel each way for most members.**
 - **InfoSec Conference Planning Committee is the first Monday of every month from 4-5:30pm (virtual)**